

# Application To Commit Devolved Formula Capital Grant (DFC)



- This form is to be submitted to the LDBS whenever a Governing Body wishes to draw down its Devolved Formula Capital Allocation and ensures that the Governing Body complies with the Diocesan Board Measure.
- Where tick boxes appear, please tick those that apply.
- Submit three tenders or if not three please explain reasons.
- All relevant Sections must be completed and signatures must be original.

## Section 1: School Details

LA	<input type="text"/>
School	<input type="text"/>
DCSF No.	<input type="text"/>

## Section 2: Project Details

Project Title / Description	<input type="text"/>		
Project Status	<input type="checkbox"/> Estimate	<input type="text" value="Contractor"/>	
	<input type="checkbox"/> Tender / Quotation	<input type="text" value="Contractor"/>	
	<input type="checkbox"/> Additional Costs relating to an existing approved Project		See Section: 4
	<input type="checkbox"/> Emergency Works carried out		

## Section 3: Project / Additional Cost Information

	Amount £.p	VAT £.p	Total £.p
Build Cost	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fees	<input type="text"/>	<input type="text"/>	<input type="text"/>
Furniture, Fixtures & Equipment	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Works	<input type="text"/>	<input type="text"/>	<input type="text"/>
ICT Equipment	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total Costs</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Section 4: Reason for Additional Costs (continue on a separate sheet if necessary)

## Section 5: Allocation of Funds

The Governing Body has agreed that the Project/Additional Costs are to be met as follows:

£	<input type="text"/>	from the School's currently available DFC Allocation	
£	<input type="text"/>	from a future Year's DFC Allocation	LDBS Pooled Arrangement only <u>and</u> subject to agreement
£	<input type="text"/>	from <b>*Governors'</b> and/or <b>*School funds</b>	* Delete as applicable
£	<input type="text"/>	<b>Total</b>	

## Section 6: Certification ( complete A. or B. )

The Governing Body is reminded of its responsibility to appoint a Consultant, where appropriate, to ensure that any building work complies with statutory requirements.

I/We Certify that:

the information on this form is correct;

the drawings and specifications comply with the current Education ( School Premises ) Regulations, the DCSF recommended constructional standards and the current Building Regulations;

the work complies with the Workplace ( Health, Safety and Welfare ) Regulations 1992;

the relevant requirements of the Construction ( Design and Management ) Regulations 2007 have been met.

### A. Where no Consultant has been appointed

Name ( print )	Signed	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Position		
<b>*Chair of Governors</b>	or	<b>*Head Teacher</b>
* Delete as applicable		

### B. Where a Consultant has been appointed

Name ( print )	Signed	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Practice	Position	
<input type="text"/>	<input type="text"/>	

## Section 7: Supporting Information

Where Devolved Formula Capital is being used as a contribution towards a larger Project, the necessary supporting documentation will be provided with the VA/Approval Form submitted to the DCSF.

For all other Projects, the following documentation must be provided, where relevant:

Drawings showing the nature and location of the work	<input type="checkbox"/>
Copies of all Estimates, Quotations or Tenders received	<input type="checkbox"/>
Priced Schedule of Work	<input type="checkbox"/>
An itemised list of all expenditure	<input type="checkbox"/>